

**Company:** Greenreb is the official partner and licensee of Topgolf for Central Europe. Topgolf is an innovative entertainment concept with high-tech gaming, climate-controlled hitting bays, a chef-driven menu, hand-crafted cocktails, music, corporate and social event spaces. There are more than 70 locations globally and 20 million visitors per year. Greenreb is a fast-growing company employing already more than 300 people two years after it was founded. With “Topgolf Oberhausen”, Greenreb’s team has successfully developed and opened the first Topgolf venue in continental Europe.

## Position: **Project Manager Venue Delivery**

**Role:** Lead development activities for Greenreb’s first Topgolf venue in Italy as well as for additional venues

**Location:** Flexible; possibly in Headquarter in Zurich (Switzerland) or in Northern Italy. Three days per week presence in Milano (Italy) expected in 2022 and 2023. Some travel in Europe, e.g., Germany and Switzerland.

**Employment:** Full-time; as soon as possible

### Advantages:

- Lead a large and challenging project (e.g., 40'000 sqm size, up to 400 people involved)
- Deliver first Topgolf venue in Italy with unprecedented scale, design and technology
- Work for a modern, fast-growing and international company
- Play a key role in a driven and experienced management team
- Work closely with the founders (CEO and CFO)

### Key activities:

Before construction:

- Lead and coordinate negotiations with general contractor (GC)
- Develop detailed project delivery schedule and budget
- Establish project delivery structure (e.g., team, reporting, meeting cadence)
- Coordinate all interaction with authorities needed to receive required approvals

During construction:

- Oversee daily construction progress of GC
- Coordinate with Greenreb’s and Topgolf’s construction experts (e.g., to decide on specifications or to verify contract compliance)
- Coordinate with Greenreb’s Chief Technology Officer (e.g., to align construction with technology requirements)
- Coordinate with Greenreb’s COO (e.g., to align construction design with Operations requirements)
- Coordinate with utility companies on needs to operate Topgolf venue incl. negotiation of usage contracts
- Organize ordering, logistics and installation of equipment (e.g., furniture, Topgolf technology)
- Track project budget, ensure at-cost delivery and identify savings opportunities; manage project controllers of financing partners
- Prepare and provide project updates to CEO and CFO

After construction:

- Prepare and execute handover to Operations team
- Ensure comprehensive handling of all punch list and warranty items
- Close project budget and conduct post-mortem project review

### Profile:

- Track record in management of complex projects, **not** necessarily in construction
- Quick learner and experience in solving problems
- Strong interpersonal skills and ability to bring people together
- Strong attention to detail and high precision in execution
- Fluent in Italian and English; German is a plus
- Entrepreneurial mindset and approach

Please send your CV and a motivation letter either by e-mail to Ms. Sara Radonic ([sara.radonic@greenreb.com](mailto:sara.radonic@greenreb.com)) or mail it to the following address: Greenreb AG, Kohlrainstrasse 8, 8700 Küsnacht, Switzerland.